

- 1) In all **owner-occupied** residential foreclosure actions filed in La Crosse County after the effective date of 12/15/2011, the plaintiff shall attach to the Summons and Complaint served on the defendant/homeowner the following forms: 1) Notice of Availability of Mediation and 2) Application for Mediation. **This requirement shall not apply if the parties have attempted mediation pursuant to the terms of this rule prior to filing of the action.** If a Plaintiff moves for Default or Summary Judgment in an owner-occupied residential foreclosure, the supporting Affidavit shall include a statement indicating compliance with this rule. (Amended 8/1/13)
- 2) Forms, which shall be printed on yellow paper, can be downloaded from the Wisconsin Foreclosure Mediation Network website, <http://mediatewisconsin.com/> or may be obtained from the La Crosse County Clerk of Court office directly or via its website, <http://www.co.la-crosse.wi.us/Departments/Court/docs/CircuitCtRules.htm>
- 3) Upon the Clerk of Court's receipt of the Application for Mediation and a non-refundable fee in the amount of \$150.00 from the homeowner, the Clerk will forward the application and payment to the Program Administrator and notify the Court. The Court will issue an Order of Stay until conclusion of mediation, but may waive the mediation requirement for cause and upon request of a party. The Program Administrator will invoice Lender's counsel for the non-refundable fee in the amount of \$150.00. All housing counseling agencies must be a licensed credit counseling service listed by the Wisconsin Department of Financial Institutions and approved as a housing counseling agency through the U.S. Department of Housing and Urban Development.
- 4) The procedures and deadlines for the mediation process shall be set by the Program Administrator and are available from the Wisconsin Foreclosure Mediation Network website, <http://mediatewisconsin.com/> or may be obtained from the La Crosse County Clerk of Court office directly or via its website, <http://www.co.lacrosse.wi.us/Departments/Court/docs/CircuitCtRules.htm>. Any changes to the procedures and deadlines for the mediation process may be made by the Program Administrator subject to notification to the La Crosse County Circuit Court judges prior to the implementation of such changes.
- 5) The Program Administrator shall appoint a mediator from a list approved by the Circuit Court judges. To be eligible, mediator must have completed a training session conducted through the Wisconsin Foreclosure Mediation Network, or its predecessor, the Metro Milwaukee Foreclosure Mediation Program. Upon such time as the mediation process is concluded, the Court will lift the stay and further proceedings as appropriate may be scheduled.
(Amended 8/1/13)